**COMMITTEE ON EDUCATIONAL EFFECTIVENESS**

**Meeting Discussion Notes (quorum not reached)**

**Meeting Date:** November 13, 2017 **10:00 PM to 11:00 AM**

**Location:** Hawaii Hall 208

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Jacqueline Ng-Osorio | P |  |  | Hui-ya Chuang | A | None |  |
| William (Bill) Chapman | P | Leticia Pagkalinawan | A | Mandy Westfall-Senda | A |  |  |
| Amy Brown, Vice-Chair | E | Yao Hill, Ex officio | P | Stephanie Kraft-Terry | P |  |  |
| Konia Freitas | E | Monica Stitt-Bergh, Ex officio | P |  |  |  |  |
| Thomas Conway, Chair | P | Christine Sorensen Irvine, SEC liaison | P | John Kinder, Staff | P |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER** |  | Meeting was called to order by Chair Tom Conway at 10:05 AM |
| **REVIEW OF MINUTES** | 1. The minutes of the October 23, 2017 had been circulated electronically for comments. | Discussion only (vote next meeting) |
| **CHAIRS REPORT** | 1. **Quorum not obtained**. |  |
| **UNFINISHED BUSINESS** | 1. None. |  |
| **BUSINESS** | 1. Those present discussed the report on undergraduate institutional learning objectives (ILO) achievement and student perceptions: *Student Learning and Student Perceptions: General Education and Institutional Learning Objectives* (distributed by Monica & Yao). 2. Discussion of a professional development model as a way to use the results from the report on ILO achievement and student perceptions. See document, *Assessment for Teaching and Learning Capacity-building Model Exploration: A Live Document* (distributed by Yao).    1. College of Education: the model for new faculty was to write professional development participation in their contract; give 1-course release and one year of structured support. Also offered a similar program for leadership development for mid-career faculty interested in department chairship, etc.    2. More programs for lecturers and TAs, particularly for distance education, than for tenure line faculty. | Discussion only |
| **ADJOURNMENT** | Our next CEE meeting will be on December 4, 2017 in Hawaii Hall 208 from 10:00 AM - 11:00 AM. | * Meeting adjourned at 11:00 AM |

Respectfully submitted by X, secretary.

Approved on December XX, 2017 with X votes in favor of approval and X against.